

United States District Court Eastern District of Kentucky

In Re: CM/ECF Upgrade -- Password Security

CM/ECF requires users to create more secure passwords. Effective February 21, 2012, users will be prompted to change their passwords when logging into CM/ECF for the first time after the CM/ECF upgrade.



The screenshot shows the CM/ECF website interface. At the top is a blue navigation bar with the CM/ECF logo and menu items: Civil, Criminal, Query, Reports, Utilities, Search, and Logout. Below the navigation bar is the U.S. District Court Eastern District of Kentucky seal. The main heading reads "U.S. District Court Eastern District of Kentucky Official Court Electronic Document Filing System". A message states: "This message is contained in the file OperationNotice.htm. You may use this file to alert users to current CM/ECF operational issues." A blue pop-up notice box is overlaid on the page with the following text: "***Notice*** The requirements for CM/ECF passwords have changed. To set a password that meets the new standards, please click [here](#)." The background text behind the pop-up includes: "This facility is for Official Court Business only. Procedure 11. Evidence of unauthorized or crim... s system are subject to Federal Rule of ment officials." and "Welcome to the U.S. District Court for the Eastern electronic filing system. The most recent version of e is for use by attorneys and firms particip ings option listed below."

After logging in, a pop-up message is displayed.

- Clicking the link within the Notice box will redirect the user to the More User Information screen. Enter a new password and click **[Submit]**.
 - Attorneys will not be permitted to change their login ID
 - Only the password can be changed
- New passwords must be a minimum of 8 characters
 - Must contain upper and lower case letters
 - Must contain a digit or special character
- Multiple Login Attempts
 - After five invalid login attempts, the account will be "locked" for five minutes. After the initial five minute period has expired, the next failed login attempt will increase the lockout period to six minutes, and so on.
- When logging out of CM/ECF, a new security message will display as follows:
 - "Although you have logged out from CM/ECF, data remains in the browser's memory (and might be available to someone else using your PC). Please close your browser now to clear this data."