

CAREER OPPORTUNITY



UNITED STATES DISTRICT COURT EASTERN DISTRICT OF KENTUCKY VACANCY ANNOUNCEMENT - NO. 24-01

Position:	IT Security Specialist (Network Security)
Location:	Covington, Kentucky
Opening Date:	May 1, 2024
Closing Date:	Open Until filled Preference given to applications received before May 24, 2024
Salary Range:	Starting grade is CL26 (\$55,033 - \$89,423) or CL27 (\$60,450 - \$98,271) with promotion potential to CL28 based on acceptable performance. The successful applicant will be placed at the highest CL and step for which the applicant qualifies. Starting salary usually in the low to middle portion of the range provided, depending on qualifications and experience

The Clerk's Office of the U.S. District Court for the Eastern District of Kentucky is accepting resumes for the position of IT Security Specialist (Network Security). Although the "Duty Station" for this position is in Covington, KY, the position will focus on IT needs throughout the District, so occasional to moderate travel will be required. Some occasional telework options are available, but this is not a full-time telework position.

Position Overview:

The IT Security Specialist (Network Security) continuously identifies, tracks, shares, and supports operational IT security requirements across the U.S. District Court, Eastern District of Kentucky, with an emphasis on network security. Work includes incident response, training, identification and implementation of best practices, and risk assessment in terms of threats and vulnerabilities. The incumbent is responsible for implementing local security policies, processes, and technologies that are consistent with the national Information Security program as well as for collaborating with other Judiciary stakeholders, such as the Administrative Office and other court IT personnel, to identify and collectively advance security initiatives both within and beyond court unit boundaries.

Representative Duties:

- Provide technical advice on design, procurement, and implementation of networks for U.S. District Court, Eastern District of Kentucky.
- Answer technical questions for U.S. District Court, Eastern District of Kentucky, regarding national network security requirements, including the Administrative Office of the United States Courts' (AO's) Scorecard requirements.
- Provide subject matter expertise on issues regarding firewalls, DNS, and other specific network technologies.

- Maintain documentation related to network security configurations and procedures.
- Implement network access control measures.
- Use cyber defense tools for continual monitoring and analysis of system activity to identify suspicious and malicious activity.
- Perform analysis of log files from a variety of sources (e.g., individual host logs, network traffic logs, firewall logs, and intrusion detection system [IDS] logs) to identify possible threats to network security.
- Provide timely detection, identification, and alerting of possible attacks/intrusions, anomalous activities, and misuse activities and distinguish these incidents and events from benign activities.
- Conduct risk assessments based on the CIS Critical Controls, providing expertise around network security.
- Ensures the confidentiality, integrity, and availability of systems, networks, and data across the system development life cycle (SDLC), and creates, promotes, and adheres to standardized, repeatable processes for the delivery of security services.

Required skills:

- Ability to identify and analyze network and other IT security risks and to implement resolutions.
- Excellent organizational and interpersonal skills.
- Ability to work well with diverse teams and coordinate multiple tasks and responsibilities.
- Excellent oral and written communication skills and the ability to tailor information to effectively communicate with various audiences including federal judges, court unit executives, and court unit staff.
- Strong public speaking and presentation skills and the ability to give organized, confident training and presentations on IT Security topics to a non-technical layperson audience.
- Ability to use tact and diplomacy in dealing effectively with all stakeholders.
- Ability to work under pressure with tight deadlines.
- Ability to maintain the confidentiality of sensitive information.

Minimum Qualifications

- At least 4 years of professional IT experience.
- A high school diploma or equivalent is required.
- Strong understanding of Network (i.e. routing, switching, etc.).
- Strong understanding of IT Security best practices.
- Demonstrated ability to collaboratively analyze, design, and implement effective IT security solutions.
- Occasional light to moderate lifting is required.
- Applicants must display a pleasant attitude and work well with others; be mature, responsible, reliable, discreet, and organized; have the ability to take initiative and the flexibility to work in a team-based environment where attention to detail and procedure are critical; be able to communicate effectively both orally and in writing with various audiences; and possess the ability to analyze problems and employ knowledge, skills, and abilities in the resolution of problems.

Preferred Qualifications (Not Required)

- A bachelor's degree from an accredited college
- Cisco CCNA or similar certification
- CISSP, CISA, or similar certification
- Experience implementing and/or assessing the CIS Critical Security Controls

Benefits

For more information on benefits available to you as an employee of the Federal Judiciary, please review the extensive benefits section of the United States Courts website at <https://www.uscourts.gov/careers/benefits>

Conditions of Employment

The position is an excepted appointment subject to background investigation, and all appointments are provisional upon a favorable suitability determination. The position is eligible for federal benefits. Applicants must be U.S. citizens or eligible to work in the United States. Employees of the U.S. District Court are "at-will" employees. All appointments are subject to mandatory electronic funds transfer for payment of net pay. The U.S. District Court for the Eastern District of Kentucky is an equal opportunity employer and values diversity in the workplace.

Application Procedures and Additional Information

To apply, please submit a cover letter, resume, contact information for three references, and salary history to: hr@kyed.uscourts.gov

This documentation should be consolidated into a single electronic file in pdf format and attached to the email. **INCOMPLETE SUBMISSIONS AND SUBMISSIONS THAT ARE NOT RECEIVED IN A SINGLE PDF FILE MAY NOT BE CONSIDERED.**

The court reserves the right to modify the conditions of this vacancy announcement at any time, or withdraw it, without prior notice. Travel to interview and relocation expenses will not be reimbursed.

Only applicants selected for interview will be contacted. No phone calls please.